



PUBLIC NOTICE – COVID-19

COURT AND TRIBUNAL WORKER (RESTRICTIONS ON ACCESS) DIRECTIONS

This notice applies to the State Administrative Tribunal's premises at 565 Hay Street, Perth.

Pursuant to paragraph 9 of the *Court and Tribunal Worker (Restrictions on Access) Directions (Directions)*, I have required that all persons who enter this site are to provide evidence of their vaccination status for inspection. In accordance with that requirement, all persons attending the Tribunal's premises must produce evidence of their vaccination status to security upon arrival.

Any person who does **not** produce evidence of the vaccination requirements or exemptions in the *Directions* will be asked to complete the attached form. If such a person is a 'court or tribunal worker' as defined in the *Directions*, then in accordance with those *Directions*, they may not enter the Tribunal. Persons who are not 'court or tribunal workers' as defined in the *Directions*, and who are attending a hearing or mediation, will be permitted to enter the Tribunal and will be asked to provide the completed form to the associate to the presiding Judge or Member. It is a matter for the presiding Judge or Member whether any additional steps are required during the course of proceedings.

Legal practitioners who are aware that clients and witnesses are not vaccinated are encouraged to provide the form to those persons in advance of attendance to facilitate an orderly process upon entry. Where possible the presiding Judge or Member should also be so advised in advance.

All persons attending the State Administrative Tribunal must comply with the *COVID Transition (Face Covering) Directions* at all times.

Dated 4 February 2022

A handwritten signature in blue ink, appearing to read 'Janine Pritchard'.

The Hon Justice Janine Pritchard
President of the State Administrative Tribunal

**COURT AND TRIBUNAL WORKER (RESTRICTIONS ON ACCESS)
DIRECTIONS**

INFORMATION FORM

This form is to be completed by any person who seeks to enter a court and tribunal site and who is not able to provide evidence that they have been vaccinated against COVID-19.

Please hand your completed form to the security staff who will provide further directions.

1.	What is your name and contact number?	○
2.	Are you vaccinated against COVID-19?	○ Yes. (Please show your proof of vaccination to the security staff. Completion of this form is not required.) ○ No.
3.	Are you a court and tribunal worker in any of these categories? (please tick if applicable)	○ Legal practitioner ○ Assistant to a legal practitioner ○ Police prosecutor ○ Assistant to police prosecutor ○ Coroner's investigator ○ Sheriff or summoning officer ○ Journalist or media court reporter ○ A student on a work experience placement at the court or tribunal
4.	Are you seeking to enter the court / tribunal for any of these reasons? (please tick if applicable)	○ To perform a statutory duty arising under a law of the Commonwealth that cannot reasonably be performed other than by entering the court or tribunal site ○ To perform any function or duty or exercising a power under the <i>Fair Work Act 2009</i> (Cth) or pursuant to a right of entry permit issued under the <i>Industrial Relations Act 1979</i> (WA)

		<ul style="list-style-type: none"> ○ To respond to an emergency; ○ Pursuant to an authority in writing by the Chief Health Officer to enter the court or tribunal site
5.	<p>What is your reason for entering the court / tribunal?</p> <p>(please tick if applicable)</p>	<ul style="list-style-type: none"> ○ I am a party to a civil proceeding which is listed for hearing today; ○ I am an accused person in a criminal proceeding which is listed for a hearing today; ○ I am a party to an appeal which is listed for a hearing today; ○ I am a witness in a trial; ○ I am responding to a subpoena / summons to give evidence or produce documents; ○ I am here to provide support to a person involved in a hearing today; ○ I am here to observe a hearing; ○ I am here to file a document at the court/tribunal registry
6.	<p>Details of the matter for which you are attending the court/tribunal</p>	<ul style="list-style-type: none"> ○ Name of matter ○ Number of matter ○ Hearing / Mediation room